

# MUGSHOTS

## PACKING LIST

- One height chart backdrop
- One changeable letter board with 164 letter, number, and symbol characters
- Ten FD-249 booking cards
- Fifteen 1.5-inch by 5-inch ink strips

***ForensiKit***

# Tips

## Working with the height chart

- If your height chart has creases, use a steamer or iron at very low heat to remove the wrinkles. Take your time to avoid damaging the chart. Be patient.
- Be sure to hang your height chart at the correct elevation on the wall.
  - » Use a measuring tape and pencil to mark a spot on the wall at 4 feet above the floor.
  - » Hang the height chart so the 4 ft mark on the chart matches aligns with the mark you drew on the wall.
- Use tape, large tacks, or poster putty to hold the height chart in place.
  - » For best results, secure the entire perimeter of the chart to the wall, not just the chart corners.

## Taking mugshot photos

- Have the suspect stand 12 inches away from the height chart.
- Use a flash when taking the photos.
- Make sure the camera is at a 90 degree angle to the wall and not shooting from above or below.
  - » Most cell phones have a level option to alert you when the camera angle isn't straight.
- Make sure the height measurements are visible in the photo.
- Make sure the letter board is readable.

Need information about rolling fingerprints?  
For instructions and a video tutorial, visit  
<https://forensikit.com/fingerprinting-with-ink/>

**For more mugshot tips, information, and activities, visit  
<https://forensikit.com/mugshots/>**